



PINION PROPERTY MANAGEMENT, INC.
1605 NW MONROE AVENUE/P.O. BOX 1954
PHONE: 754-1213
FAX: (541)753-4704

30-DAY NOTICE OF INTENT TO VACATE

TENANT NAME(S) _____

[] If your roommate plans to continue to occupy the unit, please check here.

ADDRESS _____

TELEPHONE _____

I/ we will be vacating our dwelling on _____ and understand that I/we are considered to be in possession of the rental unit until the keys are returned to the office of Pinion Property Management, Inc.

I/we further agree to pay for a minimum of 30 days of rent from the date that this notice is received and dated, (commencing at 11:59 pm) by the office/agent of pinion Property Management, Inc. as well as any other charges that may be presently due on my account, per my contractual agreement.

I/we agree to leave a valid forwarding address with Pinion Property Management, Inc. upon move-out and understand that I/we will receive a final accounting, and the deposits to which I/ we am/are entitled, within 31 days of the date that the keys are returned to the office. If the office is closed when I/we am/are ready to vacate, I/we may return the keys (with the rental address and key deposit date) through the drop slot to the right of the office door.

TENANT SIGNATURE

TODAY'S DATE

TENANT'S FORWARDING ADDRESS

NOTE: YOU WILL RECEIVE A LETTER FROM US CONFIRMING YOUR MOVE-OUT DATE, BALANCE OF PRORATED RENT DUE (IF ANY), AND A FINAL CHECK-OUT SHEET FOR USE IN CLEANING YOUR RENTAL UNIT.

**THANK YOU FOR RENTING FROM
PINION PROPERTY MANAGEMENT, INC.!**